

# Caversham Foundation

P O BOX 8100, DUNEDIN

## Use of Proceeds – Authorised Purposes

Gaming machine proceeds may only be utilised for **authorised purposes**. An authorised purpose comprises a charitable purpose or something that will benefit a section of the community in a non-commercial sense.

The following are the authorised purposes for Caversham Foundation:

1. Promotion of National Age Group Tournaments/School Tournaments for secondary, primary and intermediate schools as well as other junior, amateur and non-professional players and teams.
2. Costs associated with outfitting junior, amateur and non-professional sporting teams with actual and necessary sporting equipment, actual and reasonable coaching expenses for amateur and non-professional players, and actual reasonable and necessary travel and accommodation expenses to and from tournaments.
3. Promotion of a particular sport, through the provision of actual and necessary playing and training equipment, actual and reasonable travel and accommodation expenses for children, coaches and supervisors (whose primary role is to supervise these children) while away competing in recognised tournaments.
4. Assistance to sporting adjuncts within junior and amateur teams, local clubs, and other non-professional representative teams through the provision of various sporting equipment unique to the sport. Such equipment may include, a player's playing and training apparel, protective equipment, boots, running shoes, mouth-guards, cones, tackle pads and bags, instruction booklets, posters, stickers and other club equipment such as stop watches, weightlifting equipment and the like. Please note that this excludes dress uniforms and payments for professional sporting teams and/or players, directly or indirectly.
5. To assist bona fide organisations in the community such as kindergartens, schools, youth groups and recognised charities such as the Salvation Army and the like, with specific funding for specific projects or purposes, or the running of community events.
6. To assist anti problem gaming and anti drink driving organisations and initiatives.
7. To assist cultural pursuits such as youth orchestras.
8. To provide for the funding of research, projects and equipment that improves the general health and well being of New Zealand communities. The results of any research are to be generally available for the public good.

## Conditions of Allocation

- It is a condition that the proposed allocation will be applied for the purpose stated and no other purpose and that acceptance of the payment will be deemed to confirm that the allocation has or will be applied accordingly.
- The allocated funding is on the condition that no procurement fee, commission and/or discount has or will be paid to any person and that no identifiable direct benefit arises or may arise in the form of a supply of goods or services as a result of the payment being made.
- The allocated funding is on the condition that no member of your organisation supplies the goods and services to your organisation which are being paid for out of grant funds unless that possibility has been disclosed to Caversham as part of the grant application and the individual concerned has been specifically authorised by Caversham to supply the goods and services in issue.
- In the event of non-compliance of any of these conditions the amount of allocation is to be repaid immediately by the recipient to Caversham Foundation.
- Please note – if your application is declined – you will be so informed. The Department of Internal Affairs requires Caversham to keep documentation relating to declined grants. Therefore your declined grant application form will be retained by Caversham Foundation where copies are available on request.
- **GRANT MONEY MUST NOT BE USED RETROSPECTIVELY**

All inquiries regarding your application should be directed by email to: [grants@caversham.co.nz](mailto:grants@caversham.co.nz)

**The Caversham Foundation**  
P O Box 8100  
Dunedin 9010

**Fax:** 03 453 1358  
**Web:** [www.caversham.esmartbiz.com](http://www.caversham.esmartbiz.com)  
**Email:** [grants@caversham.co.nz](mailto:grants@caversham.co.nz)

# REQUEST FOR ALLOCATION OF FUNDS

Please Print Clearly

Date of Application .....

Name of Organisation .....

Physical Address of Organisation .....

Postal Address .....

Telephone Number ..... Email Address .....

Name of Main Contact Person ..... Phone No: .....

Address of Main Contact Person .....

Name of Second Contact Person ..... Phone No: .....

Address of Second Contact Person .....

**Reason for application** (i.e. what is the grant to be used for?)

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.....  
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**Cost breakdowns** (list on separate page if necessary)

ITEM	QUOTE 1	QUOTE 2
1)	\$	\$
2)	\$	\$
3)	\$	\$
4)	\$	\$

**TOTAL AMOUNT OF APPLICATION:** .....

Does any member of your organisation own the company quoting to provide your organisation goods and/or services paid for out of grant funds? YES / NO

If yes, who is the person, what is their position with your organisation, and please advise why another company cannot provide such goods/services.

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**COMPLAINTS:**

Complaints, appeals and enquiries regarding grant decisions may be directed in writing to P O Box 8100, Dunedin 9010 or faxed to 03 453 1358.

***Please Note:***

The Caversham Foundation Trustees make the decision about how much money a grant applicant/organisation may or may not receive. They take this part of their job very seriously and prioritise funding grants to ensure that any grants are allocated fairly based on their impartial assessment and the value of the grant to the community or the needs of the applicant.

The Caversham Foundation Trustees will consider prior grants, efforts by the applicant to maximise the use of any funding allocated, and the applicant's efforts to conduct their own fundraising and any other relevant information. Fair consideration will be given to all applicants but there is no guarantee that the level of funding required shall be granted, or that any funding shall be granted.

Each individual application for a grant from The Caversham Foundation will be approved on its own merit by the trustees. In no way is the decision to approve a grant influenced by the Publican at the venue from where the application form was obtained.

**CHECKLIST:**      **Please make sure your application is complies with all the requirements as this will ensure a quicker response from the trustees.**

- Full Minutes
- Signed copy of Resolution
- GST Number
- Deposit Slip
- Two quotes for each item requested
- Proof of membership if applicable
- Two signatures, date, printed name and position
- Retain a copy of the application for your record

<b>Decision:</b>	<b>Approved</b>	<b>Declined</b>
<b>Amount</b>	<b>Date</b>	